

Instructions for Holds Pick-Up

Step One – Place Your Hold

- Patrons with Canton or Plymouth library cards can request items from our collection at www.cantonpl.org. When your hold is ready for pickup, you will be notified via email, text or phone, according to your preference.

Step Two – Scheduling Your Pick-up Time

- Your e-mail or text notice will have a link to the site where you can schedule your pick-up time. (Please do not schedule a pick-up time until you have the notice that your items are ready!)
 - If you get your notifications by phone, a staff member will call you.
- Pick an available day from the calendar.
- After you click on a date, the available times will appear. Pick a time and confirm.

Canton Public Library
connecting your community

Canton Public Library
Pickup Appointment
🕒 20 min

While our library building is closed to the public, we are providing hold item pickup appointments which **MUST BE SCHEDULED**. Reserve time within a 20 minute block to pickup your available materials. Hold items are held for only 5 days after becoming available.

Holds Pickup Available:
MON thru THURS: 11am-7pm
FRI and SAT: 10am-5pm

Select a Date & Time

June 2020

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Eastern Time - US & Canada (4:07pm) *

Wednesday, May 6

WED	THU	FRI	SAT
		1	2
6	7	8	9
13	14	15	16

6:00pm Confirm

6:20pm

6:40pm

- Enter your name, email, library card number, and phone for text reminder (if desired); then click Schedule Event. You will get an e-mail with your appointment information and reminders via email (and text, if provided).

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Canton Public Library
Pickup Appointment
🕒 20 min

📅 6:00pm - 6:20pm, Wednesday, May 6, 2020

Eastern Time - US & Canada

Enter Details

First Name * Last Name *

Email *

Library Card Number (you can enter up to 3 separated by a comma if picking up for family members, same last name and address) *

Send text reminder to

Schedule Event

Step Three – Pick-up Your Holds

- Within your scheduled time, park in the front lot and enter the lobby where a staff member will retrieve your holds. If additional holds are ready for pick-up at the time of your scheduled appointment, they will be added to your order.
- Returns, payments and account issues cannot be handled at the pick-up station. Please put returns in the outdoor return slot.
- Holds may be canceled through your patron account on the website at www.cantonpl.org, or by text at Shoutbomb, command MYACCOUNT. Any questions about your library account will be answered at (734) 394-0999 or by email at cplemail@cantonpl.org.